

Revision Policy

Effective Date:01/02/2025

At Muse Tech Intel, we are committed to delivering high-quality services that meet your expectations. To ensure clarity and mutual understanding, this Revision Policy outlines our terms regarding revisions to the work we provide.

1. Initial Revision Allowance

Each project includes **one complimentary round of revisions** to address any feedback or necessary adjustments. During this phase, we encourage you to provide clear and specific feedback to ensure we meet your expectations.

2. Additional Revisions

After the initial complimentary revision, any further requests for changes, modifications, or additional adjustments will incur a revision fee. The fee structure is as follows:

- **Hourly Rate:** Announced during discussion for hourly rate for additional revisions.
- **Minimum Charge:** \$75 for small revisions taking less than 30 minutes.

This fee is necessary to compensate for the additional time and resources required to implement further changes.

3. Scope of Revisions

Revisions are intended to address adjustments to the agreed-upon deliverables. Requests that fall outside the original scope of work, such as adding new features, services, or content, will be treated as a new project and quoted separately.

4. Payment Terms

- Revision fees are payable prior to the implementation of additional revisions.
- An invoice will be issued detailing the requested changes and the associated cost.

5. Communication

To ensure the revision process is efficient:

- Please consolidate all feedback into a single document or communication whenever possible.
- Clearly outline the specific changes you require.
- Communicate promptly within the agreed timeline to avoid delays.

6. Acknowledgment and Agreement

By requesting revisions beyond the initial complimentary round, you acknowledge and agree to the terms outlined in this Revision Policy, including the applicable fees.

7. Contact Us

If you have any questions or need further clarification regarding this policy, please contact us:

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